

AGM paper 1

Overview

The board proposes the creation of two sub-committees to support the work of the Board and Senior Management Team.

Background

3VA's Articles of Association mention delegated committees in the section entitled 'Proceedings of the Board':

51. The Board may appoint one or more sub-Committees consisting of one or more Directors for the purpose of making any enquiry or supervising or performing any function or duty which in the opinion of the Board would be more conveniently undertaken or carried out by a sub-Committee. All acts and proceedings of any such sub-Committees shall be fully and promptly reported to the Board whose decision on any recommendations shall be final.

Proposals

The Board proposes to the Annual General Meeting, the creation of two sub-Committees. Members are asked to agree to these proposals.

Proposal 1:

Finance and Performance Committee

- Meets monthly
- Receives the monthly scorecard (income and expenditure, budgets and forecasts, outputs against targets)
- Oversight of HR Operations (BrightHR reports)
- Invited to attend monthly and quarterly all-team meetings

Proposal 2:

Community and Membership Committee

- Meets quarterly
- Receives quarterly output reports to funders and commissioners
- Receives membership reports
- Receives Education, Training and Development reports
- Invited to attend quarterly all-team meeting