

ANNUAL GENERAL MEETING OF 3VA

29 April 2021

DRAFT MINUTES

1 Welcome to the meeting from the Chair

Gary Walsh, Chair of 3VA, welcomed everyone to the meeting and introduced the new CEO, John Williams. He reminded attendees that the meeting would be recorded and voting would be conducted via a show of hands and that only 3VA members are eligible to vote.

Gary introduced the speakers: Josh Babarinde, patron of Diversity Resource International (DRI) and Ruqia Osman, Community Development Officer at DRI who gave a talk entitled "Putting diversity and inclusion at the heart of service delivery".

Gary thanked Josh and Ruqia for their informative and thought-provoking presentation and response to questions from AGM attendees.

Formal AGM

1 Apologies

3VA	Chris Strutt, Trustee
Amaze	Sally Polanski
Dancing for Fun and Fitness	Patsy Bailey
Eastbourne Chamber of Commerce	Christina Ewbank
Know Dementia	Jennie Morrison-Cowan
Lewes Area Access Group	Jean Laurence
MS Society	Linda Warner
SCDA	Angie Greany
Soroptomists International, Eastbourne & District	Lynne Chiswick

2 Minutes of Last Meeting 3VA AGM held 20 January 2020

The meeting agreed that the minutes were a true record.

3 Matters arising

There were no matters arising.

4 Presentation of annual report

- Jenny Watson, Head of Development, presented the CEO report for the previous CEO, Adam Chugg, who left 3VA in December 2020.
- Jenny thanked Adam for the 10 years of his leadership of 3VA including the time that this report covers. Jenny talked to some of the highlights of

2019-20. These including projects to tackle loneliness and social isolation through intergenerational activities and at the start of the pandemic how many such groups rapidly switched their face to face services to support service users by phone.

- During 2019, there was a surge of interest in food and the environment, leading to the development of the Eastbourne Food Partnership which 3VA supported in helping the partnership to develop a constitution, set priorities and engage with local groups and partners.
- 3VA's training programme continued to expand and respond to changing needs and requests from groups. 3VA were able to support the youth voice in the sector through a secondment arrangement with ESCC Children's Services. This resulted in the development of a guide "Young People and Volunteering" which was presented at various networks and meetings and has been shared with Mid Sussex for their use. This work resulted in 3VA having a youth trustee on the board of, Indya, who has been effective at bringing the views of young people to our board.
- Jenny thanked the trustees for their support during the year and thanked those who had come to the AGM.

5 Presentation of Accounts

The annual accounts for the year ending 31st March 2020 were presented by Alan Stevens, 3VA's Finance Manager. Alan noted that none of the expenditure and income relating to the pandemic was reflected in these accounts.

The accounts have been independently audited by Knill James. During the year we had an increase in our unrestricted reserves of £16,732 and a decrease in restricted of £7,762. Overall surplus of income over expenditure was £8,970. At the year end, our unrestricted free reserves stood at £155,047 our designated reserves £121,024.

Our total unrestricted funds were therefore £276,071. Our restricted funds were £103,150 meaning we have net assets of £379,186. This was a year of consolidation and building up our reserves and designated reserves. The difference of income over expenditure was £8,970 and fund balances £379,186.

The Accounts and the Annual Report were both formally adopted by the members.

6 Appointments of Auditors

Members approved the appointment of Knill James for the coming year.

7 Election of Directors

Peter Dupont and John Trainor were re-elected as trustees. Indya Knight resigned as Youth Trustee from the Board.

8 Appointment of Chair, Vice Chair and Treasurer

Gary Walsh was approved as Chair, Alan Wenham as Vice Chair and Priscilla Kendall as Treasurer for the forthcoming year.

9 Any Other Business

There was none.

Gary Walsh thanked everyone for attending and wished them well for the coming year.